

Irving Campus
2616 N. MacArthur Blvd.
Irving, TX 75062
Phone: (972) 255-1800
Fax: (972) 255-6122



Coppell Campus
1001 E. Sandy Lake Rd.
Coppell, TX 75019
Phone: (972) 393-5834
Fax: (972) 393-5657

Intra-District Transfer Form

STUDENT INFORMATION

PLEASE PRINT

LAST NAME (LEGAL)

FIRST NAME (LEGAL)

ADDRESS

CITY, STATE ZIP

HOME PHONE

CURRENT GRADE

AGE:

DOB:

PARENT INFORMATION

PARENT/GUARDIAN
LAST NAME

FIRST NAME

WORK PHONE

CELL PHONE/PAGER

PARENT/GUARDIAN
LAST NAME

FIRST NAME

WORK PHONE

CELL PHONE/PAGER

REASON OF TRANSFER

{ } Employment

{ } Childcare

{ } Other: Explain _____

Parent/Guardian Signature: _____

Date: _____

FOR OFFICE USE ONLY

{ } The request for intra-district transfer is approved.

{ } The request for intra-district transfer is denied. Reason: _____

District Administrator/Designee Signature: _____

Date: _____